CIRCULAR

The Directorate of Education is implementing the Cyberage Student Scheme 2017-18, as announced by the Government of Goa, wherein Laptops will be provided to the students. The Cyberage Student Scheme 2017-18 is also extended to the students of recognized Unaided Higher Secondary Schools (not funded by the State Government). The scheme shall cover the students Std XI (of all streams), admitted during the present Academic Year 2017-18.

A. The scheme will be applicable to all the students of Std. XI admitted in recognized higher secondary schools affiliated to any recognized Board of Education.

B. The students shall apply through the School authorities, to the Directorate of Education in the prescribed format to avail the benefit of the scheme. (Application Form enclosed herewith)

1. Each student shall apply in prescribed format and pay a nominal non-refundable registration fee of ₹ 2000/- (Rupees Two Thousand only) to the Directorate of Education (Planning Section) in advance for registration under the scheme, through the respective higher secondary schools he / she is enrolled in.

2. The scheme shall ensure supply of one Laptop equipped with 14 or 15 inch screen, optical drive and having mid-level processing capabilities, consisting of Webcam, Bluetooth, Wi-Fi and Standard Ports. The Laptops will be allotted with requisite Operating System, with configuration as per the selection & choice of the Directorate of Education, Government of Goa. The equipment supplied, shall carry a valid warranty of one (01) year. Maintenance beyond the warranty period would be the responsibility of the student's parents / guardian.

3. The equipment supplied shall be the property of the Government for a period of one (01) year from the date of supply and cannot be used for any commercial purpose or sold during the period.

4. The department shall not assume any obligation for any illegal use or violation of any provision of law in force by the student or the user of the equipment. Such use shall lead to cancellation of the registration and forfeiture of the equipment by the department.
5. All required expenses for operation of the system shall have to be borne by the student / parent / guardian except the inclusive warranty for a one-year period.

6. System up-gradation may be carried out during the one (01) year period with prior approval from the respective Principal of the Higher Secondary School. However, during the warranty period of one year the up-gradation should be done through the concerned supplier only, to avail the benefit of the warranty. No separate permission would be required for this purpose from the Education Department.

7. The scheme does not confer a right on any applicant for obtaining a Laptop against an application. The Government shall also reserve the right to reject any registration without assigning any reason(s). In case the admission of the student is cancelled or withdrawn or if a student leaves studies before appearing for his / her final examination of XI, the order may be withdrawn.

8. It is directed that no forms will be accepted by the Directorate of Education, Planning Section, Computer Cell beyond 5th Dec. 2017. All application forms, should reach this office latest by 04:30 evening on or before 05-12-2017.

9. The students shall submit the application in prescribed format along with “Concurrence” of the Parent / Guardian complete in all respect. The Concurrence so submitted by the Parents / Guardian will in turn be certified by the Principal / Head of the Institution of the concerned higher secondary school. The Affidavit on the Stamp Paper is no longer required.

10. The officials of the concerned higher secondary school shall scrutinize the applications and the certificates and recommend the case for supply of Laptop to the student beneficiary, under the “Cyberage Student Scheme 2017-2018” as the case may be after obtaining the prescribed fee of ₹ 2,000/- Only one set is to be submitted to the Department. The second is to be retained by the school authorities for records.

11. As the scheme envisages the supply of Laptops to the student beneficiaries and to avoid misuse; it is hereby directed that the Head of the Institutions may kindly forward a photo-copy of the Attendance Sheet of all the students permanently enrolled in std. XI in your institution. The same should be attested by the Head of the Institution.
12. The fees received / collected from the students shall be then credited to the Government Treasury by way of Challan / e-Challan under the following Head of Account:

**Demand No 34**
0202 – Education, Sports, Art and Culture  
01 – General Education  
102 – Secondary Education  
03 – Non Government Secondary Schools.

The un-aided institutions are also directed to furnish the following information in the below mentioned format(s) to the Education Department while submitting the application forms. The said information along-with the duly filled-in Application forms with the Challan Copy etc. may be submitted directly to the Planning Section.

<table>
<thead>
<tr>
<th>XI</th>
<th>Boys</th>
<th>Girls</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>General</td>
<td>SC</td>
</tr>
<tr>
<td>Arts</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Commerce</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Science</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vocational</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Gr. Total</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

* IMPORTANT - The Heads of the Institutions shall invariably verify the records before forwarding or recommending the applications under the scheme.*

13. A copy of the application, along with all the enclosures as prescribed shall then be submitted by the Head(s) of the Institutions with their recommendation at page 2 of the application (**after retaining one copy - for the school records**) to the Directorate of Education along with a copy of the Challan and a stream-wise / std-wise statement indicating the Name of the Student, Address, Std, Stream, Category and the Amount deposited with the Challan No. and Date (**Excel Sheet Format enclosed**) along with the forwarding letter and photo-copy of the attendance sheets of the all the students.
14. The Application Forms complete in all respects along-with a database of the applications submitted in the format provided may kindly be submitted strictly in an **MS-Excel Worksheet** only; in the form of a soft copy on a Compact Disc (CD) or on a Pen Drive on or before **05-12-2017**.

15. Most importantly - Failures / Repeaters or students who have already availed the benefit of the scheme from other institution(s) earlier should not be issued the forms. This may please be noted.

** The contents of the circular may kindly be brought to the notice of the concerned students by displaying on the Notice Board of the school / Circulation. **

The same may also be downloaded from http://www.education.goa.gov.in/orders_circulars.html

(G. P. Bhat)
Director of Education

Copy to: All the Government recognized Un-Aided institutions.
FORMAT FOR SUBMITTING STUDENTS DETAILS

CYBERAGE STUDENT SCHEME 2017-18

Name of the School ____________________________ Hr. Sec. School

Std: ____________________________ Stream: ____________ (Arts/ Commerce / Science / Vocational)

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Name of the Student</th>
<th>Address</th>
<th>Taluka</th>
<th>Phone No.</th>
<th>Category (General / SC / ST / OBC)</th>
<th>Amount Paid</th>
<th>Challan No. &amp; Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Ajay Sinha Rajput</td>
<td>H.No.1234, Railway Qtrs., Borda, Margao</td>
<td>Salcete</td>
<td>8888884512</td>
<td>SC</td>
<td>₹. 2000.00</td>
<td>42 : 15-11-2017</td>
</tr>
<tr>
<td>3</td>
<td>Sachin Kumar</td>
<td>Gaonkar Wada, Tucm</td>
<td>Pernem</td>
<td>2301179</td>
<td>OBC</td>
<td>₹. 2000.00</td>
<td>18 : 22-11-2017</td>
</tr>
</tbody>
</table>

4
5
6
7

TOTAL ₹. 6000.00

Important *
* The applications of the students may be entered strictly in the above format in an MS-Excel Worksheet only.
* No other format(s) like MS-Word, Notepad, Wordpad, Adobe Acrobat format etc. will be entertained or accepted.
* Do not Add or Delete any columns.
* Strictly use only one line / one row for one applicant(s) / student(s) details.
* Do not prefix - Mr. / Mast. / Ms. / Shri. or Kum. while entering the names of students.
* Database in the form of a soft copy - CD / Pen drive etc. will be accepted only if meets the above requirements.
* The entries for different streams may be compiled in different sheets in the same Workbook, i.e. Sheet 1 for Arts, Sheet 2 - Commerce etc.

Pl. note that the above format is an example / a sample (done for you) & do not copy the same in your records while submitting the details of the students.
GOVERNMENT OF GOA
DIRECTorate OF EDUCATION
PORVORIM - GOA

Cyberage Student Scheme, 2017-18
Application Form
(To be submitted in Duplicate)

Serial No.

1. Name of the Applicant
   Surname ___________________________ Name ___________________________
   Father’s Name ___________________________

2. Parent’s / Guardian’s Name
   Relationship with the Applicant ___________________________

3. Address
   House No.: ___________ Building Name: ___________________________
   Road: ___________ Village / City: ___________________________
   Taluka: ___________ District: ___________________________
   Post Office: ___________ Pin Code: ___________________________
   Phone ☎: ___________ Mobile: ___________________________
   E-mail Address: ___________________________

4. Applicants Date of Birth
   D D M M Y Y Y Y

5. Month & Year of Passing SSCE:

6. Name of the Institution presently studying:

7. Std.: ___________ Stream: Science / Commerce / Arts / Vocational

8. a.) Whether repeater in Std. XI? Yes / No
   b.) If Yes, whether benefited earlier under the Cyberage Student Scheme from any
       institution studying earlier? Yes / No

9. Date of Admission:

10. Category*: a.) General b.) SC c.) ST d.) OBC

11. Family’s annual Income from all sources (In Indian Rupees):

**DECLARATION**

I ___________ Son / Daughter of __________________ student
of Std. XI of __________________ Higher Secondary School, hereby
declare that the information furnished above is true to the best of my knowledge and
belief and in case, any information mentioned above is found false, I will be liable for
punishment under section 199 of the Indian Penal Code.

Signature of the Applicant

* Tick whichever applicable

Encl.:
1. Concurrence of the Parent / Guardian.
Cyberage Student Scheme, 2017-18
(To be submitted in Duplicate)

FOR THE USE OF INSTITUTION ONLY

It is certified that Shri. / Kum. ____________________________ studying in ____________________________ Higher Secondary School and is enrolled in Std. XI ______ stream for the Academic Year 2017-18.

He / She is eligible and recommended for supply of Laptop under the Cyberage Student Scheme.

Shri. / Kum. ______________________________________ has paid the necessary fee of ₹2,000/- (Rupees Two thousand only) and the same has been credited to the Government Treasury vide Challan No. __________ Dated: __________ (_Copy Enclosed_)

Date:

Place: .......................................................... Signature & Office Seal of the Head of the Institution

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FOR THE USE OF THE DIRECTORATE OF EDUCATION

Recommendation of the Directorate of Education

The Application of Shri. / Kum. ____________________________ residing at ____________________________ and studying in ____________________________ Higher Secondary School, under the Government of Goa, Cyberage Student Scheme 2017-18, recommended by the Head of the Institution is hereby accepted / rejected for supply of Laptop, due to ____________________________

__________________________
Signature of Recommending Authority

Date:

Place:
Cyberage Student Scheme, 2017-18
(To be submitted in Duplicate)

CONCURRENCE

I, Shri. / Smt. ___________________________ residing at ___________________________
and studying in __________________________ Higher Secondary School, do hereby concur for registration of Shri. / Kum. ___________________________ for the purpose of availing a Laptop under the Cyberage Student Scheme 2017-18, of Government of Goa.

I state that the equipment supplied shall be the property of the Government for a period of one (01) year from the date of supply and the same shall not be used for any commercial purpose or any other purpose except for educational purpose or sold during this period.

I also, do undertake the responsibility of maintenance of the equipment beyond the warranty period of one year and state that in case of any violation of the conditions of the Cyberage Student Scheme, 2017-18 by my son / daughter Shri. / Kum. ___________________________ or by me, a suitable disciplinary action under the rules in force be taken by the Government and also recover the amount of hardware supplied.

Date: ___________________________ Place: ___________________________

Signature of Parent / Guardian

DETAILS OF PARENT / GUARDIAN

1. Name: ___________________________ ___________________________

2. Address: ___________________________ ___________________________

3. Telephone: Residential ___________________________ Office ___________________________

4. e-Mail (if any): ___________________________

5. Educational Qualification: ___________________________

6. Profession: ___________________________

Signature of Parent / Guardian