Government of Goa  
DIRECTORATE OF EDUCATION  
Alto – Porvorim, Bardez - Goa

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No. Acad/CIR-2/Misc/2019/596  Dated: 24/02/2020

CIRCULAR

Department of Posts is holding a 2020 International Letter Writing Competition for Young People on 01/03/2020 at Panaji-Goa from 10.00am to 11.00am.

The theme of the competition is "Write a message to an Adult about the world we live in."

The students upto 15 years of age as on 31/03/2020 are eligible for the competition and should apply through the school to 'The Post Master General, Goa Region, Panaji' and the last date for application is 25/02/2020.

Rules for participants, Details of 2020 International letter writing competition and format are enclosed for reference.

It is enjoined upon all the Heads of Govt./Govt. aided/unaided secondary schools to encourage students to take part in the letter writing competition.

For more details may contact 0832-02438817 or 2438815.

(Shailesh R. Sinal Zingde)  
Dy. Director of Education(Acad)

Encl. As above.
To,
The Heads of Govt./Govt. Aided/Unaided Secondary Schools in the State of Goa.
Copy to:-
1. The Sr. Supdt of Post Offices, Department of Posts, INDIA, 0/o Sr. Supdt of Post Offices, Goa Division, Panaji-Goa.
2. The Dy. Director of Education, North/South/Central Educational Zone, Mapusa/Margao/Panaji-Goa.
3. The ADEls of all Talukas.
4. The Nodal Officer, IT for uploading on website of this Directorate
2020 INTERNATIONAL LETTER-WRITING COMPETITION FOR YOUNG PEOPLE

RULES FOR PARTICIPANTS

(a) The 2020 International Letter-Writing Competition shall be open to school going children up to 15 years of age as on 31.03.2020.

(b) The age of participants is to be certified by the authorities of the school where the participant is studying.

(c) Date by which participants should declare their Intention to participate in the competition (last Date) to CPMG/PMG/School Principal

25.02.2020

d) Date and Time of the “on the spot competition” 01.03.2020 (Sunday)

01.03.2020 10.00 to 11.00 Hrs.

(e) The participants will make their own arrangements to reach the venue of the Competition. The Department/schools will provide the answer books for the Competition to the children but they will bring their own pen/pencil etc.

(f) All the candidates shall be required to apply in person to the Chief Postmaster General/Postmaster General/School Principal in duplicate. Both copies must have a Passport size photograph of the candidate affixed on them.

(g) The participants will apply for participation in the competition along with three Passport size photographs in the following format on plain paper.

I. Name of the Competition

2020 International Letter-Writing Competition for young people.

II. Full Name of the participant

III. Father’s/Guardian’s Name

IV. Full Address for correspondence.

V. Name of the School/Institution where Studying with full details

VI. Age with exact date of birth to be Certified by the Head of the Educational Institution

VII. Sex (Male/Female)

VIII. Centre

(h) Entry in the examination Hall will be by Hall permits to be issued by the Chief Postmaster General/Postmaster General/School Principal concerned. Each Participant will be allotted a Roll No. by the concerned Chief Postmaster General/Postmaster General/School Principal.

Important: All the particulars as mentioned above including the full name and address of the participant should appear on the first page of the Answer Book also. Entries which do not furnish all relevant details would not be considered valid.
DETAILS OF 2020 INTERNATIONAL LETTER-WRITING COMPETITION FOR YOUNG PEOPLE

1. Subject: -  
   "Write a message to an Adult about the world we live in."

2. Participants eligibility: -  
   Children up to 15 years of age as on 31.03.2020.

3. Content and form: -  
   Composition must be presented in the form of letter not exceeding 800 words on the given subject.

4. Date and Time: -  
   Sunday, 01st March, 2020 10.00 am. to 11.00 am

5. Language: -  
   English or any language listed in the 8th schedule of the Constitution of India.

6. Last date for submission of forms: -  
   25.02.2020

7. Prizes (at national Level):
   a) One First Prize Rs. 5000/- and a certificate
   b) One second Prize Rs. 3000/- and a certificate
   c) One third Prize Rs. 2000/- and a certificate
   d) Consolation prize Rs. 1000/- to the best entry from each Postal Circle & Certificate.

   The best entry at the national level shall qualify as the official Indian Entry for the International level Competition.

   The Universal Postal Union shall select the award winning entries. The top three entries will be awarded Gold, Silver and Bronze medal respectively along with Certificate and other prizes to commemorate their win (such other prizes to be decided by the UPU).

8. It may be ensured that each and every entry has the following details on its first page.

   1. Candidates Passport size photograph
   2. Candidate’s Name.
   3. Date of Birth.
   4. Sex (Male/Female).
   5. Father’s/Guardian’s name.
   6. Name of the school/Institution & Full address.
   7. Full Postal Address.

For further details, please contact the Chief Postmaster General/ Postmaster General/Director Postal Services of your circle/Region. Information will also available on the Department’s Website: http://www.indiapost.gov.in
i) Name of the Competition: **2020 International Letter-Writing Competition for Young People.**

ii) Full name of the participant:-

iii) Father's/Guardian's Name:-

iv) Full address and Phone No for correspondence:-

V) Name of school/Institution
Where studying with full address & phone No:-

VI) Age with exact date of Birth
(To be certified by the Head of the Educational Institution)

VII) Sex (Male/female)

VIII) Centre : Panaji-Goa

[Kindly send the application in duplicate. Both copies must have a passport size photograph of the candidate affixed on them. Attach one more Passport size photograph and write name of the student on back side of the photograph with this Application]

__________________________________________

VERIFICATION

The date of the Birth of Mast/ Ms._________________________ shown as ________

Has been verified from school record and found correct.

(Signature & Seal) Headmaster/Headmistress

__________________________School

Encl: One more Passport size Photograph.