To,
1. The Dy. Director of Education,
   North/Central/South Educational Zone, 
   Mapusa/Panaji/Margao –Goa.
2. The Director, SCERT, Porvorim-Goa.
3. The Principal, DIET, Porvorim-Goa.
4. The ADEIs of all Taluka.
5. The Headmaster/Principal of all Govt.High Schools/Hr.Sec.Schools.

Sir/Madam,


In this regards, names if any for best Government Servants, may be submitted to Adm-I Section of this Directorate on or before 6/12/2019 for onward submission to Department of Protocol & Hospitality, Porvorim.

Yours faithfully,

[Signature]
(Varsha Naik)
Director (Administration)

Encl: As above.

Copy to:
Mr. Cajetan Fernandes,
Technical Officer/
Nodal Officer,
Planning Section of this Directorate, with a request to email to all the above concerned Offices and upload on the website of this Directorate.
Department of Protocol & Hospitality  
Secretariat, Porvorim, Goa 403521  
Tel.No.(0832)2419464/465  
E-mail jsprotocol-sect.goa@nic.in  
NO.1/4/2015/P&HD  
Dated: 17/11/2015

2. Circular No.20/1/85-PER(Vol.II) dt.03/03/2009.

CIRCULAR

On the occasion of Goa Liberation Day, Government Servants, Individuals and NGOs are honoured by the Government during the Goa Liberation Day function at Panaji, who have rendered commendable services in the various fields like Farming, Horticulturist, Nursing, Social Services, Plantation, Agriculturist, Best Government Servant/Civilian for act of bravery & Social Service like Social Reforms, Communal Harmony, Dedication etc.

In this regard, Government Circular No.4-23-2003/P&HD dated 24/01/2003 issued by Joint Secretary (Protocol) and Circular No.20/1/85-PER(Vol.II) dated 03-03-2009 issued by Joint Secretary (Personnel) wherein procedure laid down in the said circulars in selecting and recommending the names for best Government Servants, Individuals, Organizations etc for the above mentioned awards in the respective field have to be followed by the Department concerned.

The details of the awards and their mode of selection are as follows:

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Name of the Award</th>
<th>Criteria</th>
<th>Mode of Selection</th>
<th>Nature of Award</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Award for best Farmer</td>
<td>Outstanding achievement in the field of Agriculture (Highest production as well as modern technology used)</td>
<td>Selection by Committee comprising Secretary(Agriculture) Director of Agriculture as Member &amp; comprising of other Expert Members</td>
<td>Certificate of Merit &amp; cash award of Rs.10,000/-</td>
</tr>
<tr>
<td>2.</td>
<td>Award for best Horticulturist</td>
<td>-do-</td>
<td>-do-</td>
<td>-do-</td>
</tr>
<tr>
<td>3.</td>
<td>Award for Nursing</td>
<td>Longer unblemished record of Service</td>
<td>By a Committee comprising:- 1. Secy(Health) 2. Dean,GMC. 3. Directorate of Health Services &amp; subsequently by High Level Committee</td>
<td>Certificate of Merit and Samai</td>
</tr>
</tbody>
</table>

Cont. 2/-
| 4. Award for care of Orphans & Physically Handicapped | Length of Service and Dedication to the Cause | By a Committee comprising of:-
2. Chairman, State Social Welfare Board.
3. Director of Social Welfare. | Certificate of Merit and Sanad |
| 5. Award for best Tree Plantation | Outstanding achievement in the Tree Plantation | Selection by Committee comprising
1. Pr. Secretary
2. Pr. Chief Conservator of Forests as Member and comprising one Expert Member. | Certificate of Merit and cash award of Rs.10,000/- |
| 6. Rolling Trophy for the best run Voluntary Organization in the field of Social Service | ---- | By Committee comprising:-
2. Directorate of
   Provedoria
| 7. Award for Government Servant/Civilian for any act of bravery or rendering out of routine service to the society | Any out of routine service which helps a person in distress or saves any person getting into dangerous or critical situation or for outstanding performance. | Selection Committee comprising
1. Secretary of concerned Department
| 8. Award for Social Service like Social Reform, Communal Harmony, Peace, Dedication to anyfield | 1. Length of Service
2. Nature of Service i.e. Education, Dedication for Social Service etc.
3. Achievements | ---- | ---- |

The recommendations received from the concerned Secretary to Government should then be referred to the High Level Committee comprising of the following Officers who will recommend the case to the Government after duly screening the details received from the Administrative Secretary:

1. Chief Secretary
2. Secretary to the concerned Dept
3. Head of Department

Chairman.
Member.
Member.

After recommendation by the above committee, proper procedure has to be followed for proposing such awards as per the Circular No.20/1/85-PER(Vol.II) dated 03/03/2009 issued by Joint Secretary(Personnel). All such proposals/recommendations to be submitted to this Department after following due procedure which are as follows:

Cont., 3/-
1. The expenditure on cash award of Rs.10,000/- (Rupees ten thousand only) at Sr. No. 1, 2 & 5 above and cost of "Brass Samai"/Trophy and other items will be borne by the Department concerned.

2. The Departments may give more stress to streamline and rationalize the Awards/Medals.

3. The photocopies of the approval obtained from the concerned Secretary, the High Level Committee and the Hon. Chief Minister may be enclosed alongwith the recommendation for taking further necessary action at our end. The recommendation alongwith Cash award, Certificate, Brass Samai, Rolling Trophy and other item should be submitted to this Department every year on or before 1st December.

To,
1. P.S. to Chief Secretary, Secretariat, Porvorim, Goa.
2. All Secretaries to the Government, Secretariat, Porvorim.
3. The Secretary(Social Welfare), Secretariat, Porvorim, Goa.
4. The Secretary(Health), Secretariat, Porvorim, Goa.
5. The Secretary(Agriculture), Secretariat, Porvorim, Goa.
6. The Secretary(Protocol), Secretariat, Porvorim, Goa.
7. The Secretary(Protocol), Secretariat, Porvorim, Goa.
8. The Principal Chief Conservator of Forests, Panaji, Goa.
9. The Dean, Goa Medical College, Bambolim, Goa.
10. The Director of Health Services, Panaji, Goa.
12. The Director of Social Welfare, Panaji, Goa.
13. The Director of Women & Child Development, Panaji, Goa.
14. The Director of Povedoria, Panaji, Goa.
15. The Director of Agriculture, Tonca, Panaji, Goa.
16. The Joint Secretary (Health), Secretariat, Porvorim, Goa.
17. All Heads of Department/Offices, Government of Goa.
18. The Director of Information & Publicity for giving vide publicity in the local dailies.
19. All Managing Directors of Corporation Boards.
20. All Autonomous Bodies.
Department of Protocol & Hospitality
Secretariat, Porvorim, Goa 403521
Tel.No.(0832) 2419464/465 E-mail: jsprotocol-sect.goa@nic.in
NO.1/4/2019/P&HD 687 Dated: 14/10/2019
Asvina 22, Saka 1941


REMEMBER

Sub : Presentation of Awards/ Certificate of Merit on the occasion of Goa Liberation Day (19 December 2019)

Attention of all concerned is invited to the Circular No 1/4/2015/P&HD dated 17/11/2015 mentioned above regarding presentation of awards on the occasion of Goa Liberation Day (19 December), at Old Secretariat, Panaji.

The procedure/guidelines laid down/contained in the above Circular may strictly be followed and the copies of the approval obtained from the concerned Secretary, the High Level Committee and the Hon. Chief Minister may be enclosed/furnished along with the recommendation for taking further necessary action at our end. The recommendation along with Cash award, Certificate, Brass Samai, Rolling Trophy and other items should be submitted to this Department on or before 1st December, 2019.

To,
1. P.S. to Chief Secretary, Secretariat, Porvorim, Goa.
2. All Secretaries to the Government, Secretariat, Porvorim.
3. The Secretary (Social Welfare), Secretariat, Porvorim, Goa.
4. The Secretary (Health), Secretariat, Porvorim, Goa.
5. The Secretary (Agriculture), Secretariat, Porvorim, Goa.
6. The Secretary (Protocol), Secretariat, Porvorim, Goa.
7. The Secretary (Forest), Secretariat, Porvorim, Goa.
8. The Secretary (Provedoria), Secretariat, Porvorim, Goa.
10. The Dean, Goa Medical College, Bambolim, Goa.
11. The Director of Health Services, Panaji, Goa.
14. The Director of Women & Child Development, Panaji, Goa.
15. The Director of Provedoria, Panaji, Goa.
16. The Director of Agriculture, Tonca, Panaji, Goa.
17. The Joint Secretary (Health), Secretariat, Porvorim, Goa.
18. All Heads of Department/Offices, Government of Goa.
19. The Director of Information & Publicity for giving wide publicity in the local dailies.
20. All Managing Directors of Corporation Boards,
21. All Autonomous Bodies
22. Guard File.